



## SPECIAL NEEDS

Do you have a permanent or significant disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
If yes, please provide details:				
<input type="checkbox"/> Hearing	<input type="checkbox"/> Physical	<input type="checkbox"/> Intellectual	<input type="checkbox"/> Learning	<input type="checkbox"/> Vision
<input type="checkbox"/> Medical condition	<input type="checkbox"/> Brain impairment	<input type="checkbox"/> Mental illness	<input type="checkbox"/> Other (please state)	<input type="text"/>
Do you require special assistance because of this disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		

## OTHER STATISTICAL INFORMATION (required for national reporting)

Which category below best describes your main reason for undertaking this study?		
<input type="checkbox"/> To get a job	<input type="checkbox"/> I wanted extra skills for my job	<input type="checkbox"/> To start my own business
<input type="checkbox"/> To develop my business	<input type="checkbox"/> To get into another course	<input type="checkbox"/> For personal interest
<input type="checkbox"/> To improve chances of promotion	<input type="checkbox"/> For self development	<input type="checkbox"/> It was a requirement of my job
<input type="checkbox"/> Other reason (please state)	<input type="text"/>	

## COURSE DETAILS:

List the names of the course(s) or individual units you wish to enrol: (NB if you are applying for Recognition of Prior Learning (RPL) you still need to enrol in the whole course)	
Course/Unit code	Program Name

<b>Important Notes for New Apprentices:</b> Upon signing this enrolment form you understand that Dovaston Training & Assessment Centre may not be the only providers of training available to you and that your company's eligibility for Commonwealth Government Incentives is the decision of the New Apprenticeship Centre and is in no way a responsibility of Dovaston Training & Assessment Centre.
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Student signature:		Date:	
Course coordinator:		Date:	

## PAYMENT DETAILS:

<input type="checkbox"/> Cheque	<input type="checkbox"/> Cash	<input type="checkbox"/> Purchase order (number)	<input type="text"/>
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<b>Refund Policy</b> Refunds will not be given where attendance is cancelled within 14 days of commencement of a course, or a longer period where specified. Cancellations between 14 and 21 days prior to the commencement of a course attract a cancellation fee of 10% of the total course fee. A full refund will apply to cancellations received prior to 21 days of the commencement of the course. In the event that Dovaston Training and Assessment Centre cancels a training course, all paid fees will be refunded in full to registered participants. <b>No refunds are applicable after the commencement of the course</b>
<b>Privacy</b> DTAC maintains confidentiality of student records in accordance with requirements set down in the 1988 Privacy Act and National Privacy Principles and will only use the information provided for the purpose for which it is provided
<b>Permission to use photographic or video images</b> DTAC may take photographic or video images of me whilst taking part in training or training-related activities. DTAC may use these images to promote or advertise DTAC and its' activities. Tick the following box if you do not give permission. <input type="checkbox"/> I do not give permission